



Longview Independent School District

JOB DESCRIPTION TEACHER - SPECIAL EDUCATION – VISUAL IMPAIRMENT

JOB TITLE:	Teacher – Special Ed - Visual Impairment	WAGE/HOUR STATUS:	Exempt
REPORTS TO:	Principal	TERMS:	187 Days
DEPARTMENT:	Campus Assigned	PAY GRADE:	Teacher Pay Schedule

PRIMARY PURPOSE:

Provide special education students with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth; develop or modify curricula, prepare lessons and other instructional materials of multi-ability levels and assist in the implementation of technology for the visually impaired; work in self-contained, team, departmental, or itinerant capacity as assigned

QUALIFICATIONS:

Education/Certification:

Bachelor's degree from accredited college or university
Valid Texas teaching certificate (all level) with required special education endorsements in teaching the visually impaired
Meet the "Highly Qualified" requirement under NCLB standards

Special Knowledge/Skills:

- Specific knowledge of special needs of students in assigned area
- Knowledge of Admission, Review, and Dismissal (ARD) Committee process and Individual Education Plan (IEP) goal setting process and implementation
- Specific knowledge of subjects assigned
- General knowledge of elementary and/or secondary curriculum and instruction
- Ability to instruct students and manage their behavior
- Strong organizational, communications, and interpersonal skills
- CPI training, preferred

Experience:

At least one year of field experience (student teaching) or approved internship
Minimum two years successful teaching experience, preferred



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MAJOR RESPONSIBILITIES AND DUTIES:

1. Collaborate with students, parents, and other members of staff to develop IEP through the ARD Committee process for each student assigned
2. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students with visual impairment
3. Employ a variety of instructional techniques and media to meet the needs and capabilities of each student assigned
4. Create a learning environment conducive to learning and appropriate for the physical, social, and emotional development of students
5. Manage student behavior; includes intervening in crisis situations in accordance with accredited crisis intervention techniques
6. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
7. Establish and maintain open lines of communication by conducting conferences with parents, students, principals, and teachers
8. Maintain a professional relationship with colleagues, students, parents, and community members
9. Comply with district policies, as well as state and federal laws and regulations
10. Adhere to the district's safety policies and procedures
11. Maintain confidentiality in the conduct of district business
12. Must be able to perform the essential functions of walking and interacting with students and/or district employees in the specific work site assigned (classroom or office setting)
13. Demonstrate regular and prompt attendance
14. Other duties as assigned



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SUPERVISORY RESPONSIBILITIES:

Supervise assigned teacher aide(s) as required

EQUIPMENT USED:

Copier, personal computer and appropriate software, typewriter, printer, calculator, fax machine and audio-visual equipment

WORKING CONDITIONS:

Mental Demands:

Reading, ability to communicate effectively (verbal and written); maintain emotional control under stress; coordinate district-wide curriculum functions; interpret policy, procedures, and data

Physical Demands/Environmental Factors:

Frequent standing, stooping, bending, pulling, pushing; move small stacks of textbooks, media equipment, desks, and other classroom or adaptive equipment; repetitive hand motions; prolonged use of computer terminal possible; occasional district-wide travel; occasional state-wide travel; frequent prolonged and irregular hours; possible biological exposure to bacteria and communicable diseases; specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus; may be required to lift and position students with physical disabilities; control behavior through physical restraint; assist non-ambulatory students

EVALUATION: Performance Development Appraisal System (PDAS)

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required. This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Printed Name: _____

Signature: _____ Date: _____

ESTABLISHED/REVISED: August, 2009