



# Longview Independent School District

## JOB DESCRIPTION

### TEACHER - MTA DYSLEXIA

<b>JOB TITLE:</b>	MTA Dyslexia Teacher	<b>WAGE/HOUR STATUS:</b>	Exempt
<b>REPORTS TO:</b>	Campus Principal	<b>TERMS:</b>	187 Days
<b>DEPARTMENT:</b>	Campus Assigned	<b>PAY GRADE:</b>	Teacher Pay Schedule

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#### PRIMARY PURPOSE:

Assist in evaluating students who have been referred to the dyslexia program and provide assistance to classroom teachers by helping them identify appropriate strategies on the delivery of regular classroom reading instructions to identified dyslexic students

#### QUALIFICATIONS:

##### Education/Certification:

Bachelor's degree from accredited college or university  
Valid Texas teaching certificate with required endorsements for subject and level assigned  
Meet the "Highly Qualified" requirement under NCLB standards  
Reading specialist certification and/or training dyslexic students  
Training in teaching dyslexic students using the multi-sensory teaching approach is required

##### Knowledge/Skills for MTA Teacher:

- Knowledgeable in development and implementation of lesson plans that fulfill the requirements of the district's curriculum program and show written evidence of preparation as required
- Knowledge in preparation of lessons that reflect accommodations for differences in student learning styles
- Ability to present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations
- Knowledge in the use of appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned
- Ability to instruct students and manage their behavior
- Excellent organizational, communication, and interpersonal skills

##### Experience:

Five years teaching experience preferred



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### **MAJOR RESPONSIBILITIES AND DUTIES:**

1. Serve as an itinerant MTA teacher on two or more campuses as assigned
2. Assist in evaluating students who have been referred to the dyslexia program and provide periodic evaluation of students served
3. Participate in campus SST meetings and use data to make recommendations to the SST in determining appropriate placement for referred students
4. Provide assistance to classroom teachers by helping them identify appropriate strategies on the delivery of regular classroom reading instructions to identified students
5. Coordinate services with other involved school personnel in planning and providing joint instruction for the students
6. Follow district procedures for the program
7. Keep accurate and complete records for students served and submit as required
8. Act as the liaison to building personnel in interpreting educational policies, procedures, and guidelines concerning students in the dyslexia program
9. Communicate with parents through three-week reports and through conferences or phone calls
10. Exhibit excellent interpersonal and communication skills
11. Comply with district policies, as well as state and federal laws and regulations
12. Adhere to the district's safety policies and procedures
13. Maintain confidentiality in the conduct of district business
14. Must be able to perform the essential functions of walking and interacting with students and/or district employees in the specific work site assigned (classroom or office setting)
15. Demonstrate regular and prompt attendance
16. Other duties as assigned



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### **SUPERVISORY RESPONSIBILITIES:**

Supervise assigned teacher aide(s) as required

### **EQUIPMENT USED:**

Copier, personal computer and appropriate software, typewriter, printer, calculator, fax machine and audio-visual equipment

### **WORKING CONDITIONS:**

#### **Mental Demands:**

Reading, ability to communicate effectively (verbal and written); maintain emotional control under stress; coordinate district-wide curriculum functions; interpret policy, procedures, and data

#### **Physical Demands/Environmental Factors:**

Frequent standing, stooping, bending, pulling, pushing; move small stacks of textbooks, media equipment, desks, and other classroom equipment; repetitive hand motions; prolonged use of computer terminal possible; occasional district-wide travel; occasional state-wide travel; frequent prolonged and irregular hours; possible biological exposure to bacteria and communicable diseases; specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus

**EVALUATION:** Performance Development Appraisal System (PDAS)

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required. This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ESTABLISHED/REVISED: February, 2010**