



Longview Independent School District

JOB DESCRIPTION

TEACHER – DYSLEXIA, BILINGUAL – ITINERANT

JOB TITLE:	Dyslexia, Bilingual - Itinerant	WAGE/HOUR STATUS:	Exempt
REPORTS TO:	Director Research, Planning & Accountability	TERMS:	187 Days
DEPARTMENT:	Curriculum & Instruction	PAY GRADE:	Teacher Pay Schedule

PRIMARY PURPOSE:

Provide students with appropriate learning activities and experiences in the core academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth; enable students to develop competencies and skills to function successfully in society

QUALIFICATIONS:

Education/Certification:

Bachelor's degree from accredited college or university

Valid Texas teaching certificate with required endorsements for subject and level assigned

Meet the "Highly Qualified" requirement under NCLB standards

Reading specialist certification and/or training dyslexic students preferred

Training in teaching dyslexic students using the multi-sensory teaching approach is required

Special Knowledge/Skills:

- Specific knowledge in the functions of the Student Support Team (SST), preferred
- General knowledge of curriculum and instruction
- Fluent in Spanish and English
- Ability to instruct students and manage their behavior
- Strong organizational, communications, and interpersonal skills

Experience:

Minimum three years successful teaching experience preferred



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MAJOR RESPONSIBILITIES AND DUTIES:

1. Serve as an itinerant MTA teacher on two or more campuses as assigned
2. Assist in evaluating students who have been referred to the dyslexia program and provide periodic evaluation of students served
3. Participate in campus SST meetings and use data to make recommendations to the SST in determining appropriate placement for referred students
4. Provide assistance to classroom teachers by helping them identify appropriate strategies on the delivery of regular classroom reading instructions to identified students
5. Coordinate services with other involved school personnel in planning and providing joint instruction for the students
6. Follow district procedures for the program
7. Keep accurate and complete records for students served and submit them as required
8. Act as the liaison to building personnel in interpreting educational policies, procedures, and guidelines concerning students in the dyslexia program
9. Communicate with parents through three-week reports and through conferences or phone calls
10. Exhibit excellent interpersonal and communication skills
11. Comply with district policies, as well as state and federal laws and regulations
12. Adhere to the district's safety policies and procedures
13. Maintain confidentiality in the conduct of district business
14. Must be able to perform the essential functions of walking and interacting with students and/or district employees in the specific work site assigned (classroom or office setting)
15. Demonstrate regular and prompt attendance
16. Other duties as assigned



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SUPERVISORY RESPONSIBILITIES:

Supervise assigned teacher aide(s) as required

EQUIPMENT USED:

Copier, personal computer and appropriate software, typewriter, printer, calculator, fax machine and audio-visual equipment

WORKING CONDITIONS:

Mental Demands:

Reading, ability to communicate effectively (verbal and written); maintain emotional control under stress; coordinate district-wide curriculum functions; interpret policy, procedures, and data

Physical Demands/Environmental Factors:

Frequent standing, stooping, bending, pulling, pushing; move small stacks of textbooks, media equipment, desks, and other classroom equipment; repetitive hand motions; prolonged use of computer terminal possible; occasional district-wide travel; occasional state-wide travel; frequent prolonged and irregular hours; possible biological exposure to bacteria and communicable diseases; specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus; must be able to lift 25 to 50 pounds

EVALUATION: Performance Development Appraisal System (PDAS)

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required. This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Printed Name: _____

Signature: _____ Date: _____

ESTABLISHED/REVISED: June, 2013