



# Longview Independent School District

## JOB DESCRIPTION PLUMBER

<b>JOB TITLE:</b>	Plumber	<b>WAGE/HOUR STATUS:</b>	Non-Exempt
<b>REPORTS TO:</b>	Director of Maintenance,	<b>TERMS:</b>	260 Days
<b>DEPARTMENT:</b>	Plant Services	<b>PAY GRADE:</b>	Manual Trades 5

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### PRIMARY PURPOSE:

Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures district-wide; maintain and provide for the safe condition and operation of all plumbing systems in district facilities

### QUALIFICATIONS:

#### Education/Certification

Valid Texas driver's license  
Texas journeyman plumber license

#### Experience:

Five years experience in plumbing field

#### Special Knowledge and Skills:

- Knowledge of plumbing repairs, maintenance, and installation techniques
- Knowledge of plumbing codes
- Ability to read and interpret blueprints, diagrams, schematics, and written reference material
- Ability to perform mathematical calculations
- Ability to diagnose and resolve problems
- Ability to use hand and power tools

### MAJOR RESPONSIBILITIES AND DUTIES:

#### Maintenance and Repair

1. Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, sprinkler, and gas systems according to specifications and plumbing codes



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### **MAJOR RESPONSIBILITIES AND DUTIES: (continued)**

#### **Maintenance and Repair (continued)**

2. Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders
3. Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment, including sinks, commodes, water heaters, water softeners, etc.
4. Repair dishwashers and kitchen equipment that incorporate gas or water consumption
5. Receive and complete work orders
6. Select material and hardware and make time and materials estimates
7. Maintain accurate records on material and labor used
8. Maintain inventory of district-owned tools, equipment, and materials
9. Inspect jobs upon completion and ensure areas are clean
10. Work with building principals and supervisors to complete projects
11. Detect needed repairs on buildings, grounds, and equipment following established inspection procedures
12. Respond to emergency calls as needed

#### **Safety**

13. Perform preventive maintenance on tools and equipment
14. Operate tools and equipment according to established safety procedures
15. Ensure that equipment is in safe operating condition
16. Follow established safety procedures and techniques to perform job duties including lifting, climbing, etc.
17. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately



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### MAJOR RESPONSIBILITIES AND DUTIES: (continued)

#### Other

18. Comply with district policies, as well as state and federal laws and regulations
19. Adhere to the district's safety policies and procedures
20. Maintain confidentiality in the conduct of district business
21. Must be able to perform the essential functions of walking and interacting with students and/or district employees in the specific work site assigned (classroom or office setting)
22. Demonstrate regular and prompt attendance
23. Other duties as assigned

### SUPERVISORY RESPONSIBILITIES:

None

### EQUIPMENT USED:

Hand and power tools; pipe bender; propane torch; welding equipment; sewer roofer; heavy equipment, including forklift, trencher, backhoe; light truck or van

### WORKING CONDITIONS:

#### Mental Demands:

Reading, ability to communicate effectively (verbal and written); maintain emotional control under stress; interpret policy, procedures, and data



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#### WORKING CONDITIONS: (continued)

##### Physical Demands/Environmental Factors:

Continual walking, standing, climbing, heavy lifting, carrying, stooping, bending, kneeling, and reaching; work in tiring and uncomfortable positions, around gas lines, around fumes and toxic chemicals, outside and inside; exposure to extreme temperatures; frequent district-wide travel; frequent prolonged and irregular hours; possible biological exposure to bacteria and communicable diseases; specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus

#### EVALUATION: Auxiliary Evaluation

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required. This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ESTABLISHED/REVISED: May, 2013**